



MCL

महानदी कोलफिल्ड्स लिमिटेड

MAHANADI COALFIELDS LIMITED
(A Subsidiary of Coal India Limited)

जनसम्पर्क विभाग

DEPARTMENT OF PUBLIC RELATIONS

At./PO.: Jagruti Vihar, Burla, Dist-Sambalpur-768020 (Odisha)

e-mail: pro.mclhq@gmail.com www.mahanadicoal.in

Ref. No. MCL/HQ/PR Deptt./2023-24/Quotation Notice/ 5787

Date. 04/03/2024

QUOTATION NOTICE

Sub: Submission of offer for "Hiring of Services for performing artist/s for 33rd MCL Day Celebrations - 2024 on 3rd April 2024 in Sambalpur (Odisha)"- Reg.

Dear Sir/Madam,

Rate Quotations are invited for "Hiring of Services for performing artist/s for 33rd MCL Day Celebrations - 2024 on 3rd April 2024 in Sambalpur (Odisha)" as per the schedule of requirements enclosed at ANNEXURE-A (Technical Bid).

You are requested to quote your best lowest competitive rate, in two-cover system i.e. **TECHNICAL BID** (documents as per 10(A) and **PRICE BID** (documents as per 10(B) in reply to e-mail, in accordance with the instructions/Terms & Conditions, as enumerated in this document.

Brief Description	Date of Event	Technical Bid	Price Bid
"Hiring of Services for performing artist/s for 33 rd MCL Day Celebrations - 2024 on 3 rd April 2024 in Sambalpur (Odisha)" 'Star Nite' event.	April 3, 2024	Annexure-A	Annexure-B

01. Eligibility:

- PAN CARD:** Valid PAN Card in the name of bidder.
- GST Registration:** Valid GST Registration Certificate in the name of bidder.
- Work Experience:** At least **two (02)** open air celebrity events/shows has to be successfully executed in last 3 financial years i.e. 2021-22, 2022-23 and 2023-24.
- Non-banning certificate:** Self-certificate that the firm is **not banned or delisted/debarred or put on holiday** by any PSU/Govt/Autonomous Institutes/bodies.

02. **GST Registration Certificate:** Bidder shall possess GST Registration Certificate. A copy of which has to be attached along with the quotation. Bidder has to submit GST invoice for goods in GST bill format having printed numbers and mention the GST No. of MCL (MCL's GST No. 21AABCM5188P1Z3) in the recipient's box. Further bidder has to mention the HSN/SAC against each item of the invoice. Any one of the following documents duly self-authenticated with seal to be submitted by the party:

- a) GST Registration Certificate.
- b) Composition scheme: Bidder who has opted for composition scheme under sec 10 of GST ACT 2017, should upload (i) the certificate from Practicing Chartered Accountant / Cost & Management Accountant / Company Secretary confirming that Bidder is eligible to opt the scheme and has fulfilled all the conditions as mentioned in notification in this regard & (ii) the Registration Certificate in this regard.
- c) The bidder claiming exemption shall enclose certificate from Practicing Chartered Accountant / Cost & Management Accountant / Company Secretary that Bidder is fulfilling all the conditions prescribed in GST Act, 2017 to make him exempt from registration.
03. The selected bidder after raising GST Invoice must submit the invoice in GST portal in time, failing which penal action, if any, will be the liability of the service provider.
04. **Payment terms:** 50% of total amount (except GST) will be paid electronically to the service provider as an **Advance** after receiving confirmation via AV clip of the artist along Tech-riders, while remaining part along with GST will be released electronically against bills within 21 days of receipt and acceptance after successful completion of the event.
05. **Consignee:** HOD (Public Relations), MCL (HQ), At/PO- Jagruti Vihar, Burla, Sambalpur - 768020
06. **Paying Authority:** GM (Finance), MCL (HQ), At/PO- Jagruti Vihar, Burla, Sambalpur - 768020
07. **SCOPE OF SERVICES:** As per **Annexure- A-(Technical Bid) for Performing Artist.**
08. **LD Clause:** in the event of failure to deliver the service within the stipulated date / period in accordance with the samples and /or specifications mentioned in Annexure-A, in the event of breach of any of the terms and conditions mentioned in this notice, MCL reserves its right to -
- (A) procure services/any shortfall in material for rendering services from elsewhere, after due notice/e-mail to the service provider on the account & at the risk of the defaulting service provider without canceling the order.
- (B) cancel the work order, or a portion thereof, and if so desired to procure the services at the risk and at cost of the defaulting service provider.
- (C) recover the advance paid, with interest as per prevailing rate of cash credit (CC) of scheduled banks, in case of cancellation of artist/s or failure to provide service as per terms & conditions.
09. You are requested to quote landed price on FOR destination, MCL Anand Vihar Grounds, Burla, including applicable duties/levies/taxes etc. And the validity of price shall be minimum 30 days from the date of opening of the bid.
10. **Submission of Quotation:** Quotation is invited in **Two Cover** system i.e. (A) Technical Bid and (B) Price Bid.

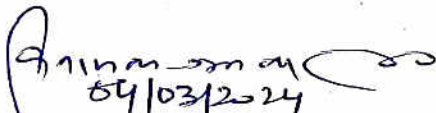
(A) Technical Bid


- i. Self-attested copy of valid PAN Card in the name of the bidder.
- ii. Self-attested copy of valid GST Registration Certificate in the name of bidder.

- iii. Copy of **Work Completion Certificate/Work Order** of at least two (02) successfully completed open air celebrity events/shows in last 3 financial years i.e. 2021-22, 2022-23 and 2023-24 with a photo/video proof.
- iv. Self-certificate that the firm is **not banned or delisted/debarred or put on holiday** by any PSU/Govt/Autonomous Institutes/bodies.
- v. Availability of Performing Artist as per **Annexure – A**.
- vi. Copy of this **Notice to be enclosed with your Signature & Seal** (on all pages) as a token of unconditional acceptance of all terms & conditions therein.

(B) Price Bid

- i. Rate is to be quoted as per **Annexure- B**, inclusive of all taxes GST etc. on FOR MCL Anand Vihar grounds, Burla, Sambalpur.
 - ii. **Annexure-B** to be duly signed by the authorised signatory accepting all terms and conditions.
11. MCL reserves the right to postpone the date of receipt and opening of RFQ/Tender or to cancel the RFQ/Tender without assigning any reason whatsoever. The Committee may decide to cancel/alter the process in full or partial without any liability and/or assigning any reason thereof, and the decision of the Committee will be final and binding.
12. MCL does not bind itself to accept the lowest RFQ/Tender and reserves the right to reject any or all the RFQ/Tender without assigning any reasons whatsoever and to accept the RFQ/Tender in part and not in its entirety, without thereby incurring any liability to the affected bidder or bidders.
13. Matter relating to any dispute or difference arising out of this RFQ/Tender and subsequent contract awarded based on this RFQ/Tender shall be subject to the jurisdiction of Sambalpur Court only.
14. Last Date of submission of bids: on or before **11.03.2024 at 11.00 AM**.
15. Date of opening of bids: **11.03.2024 at 11.30 AM**.


04/03/2024
(Vinayak D Jamwal)
Mgr. (PR)


04/03/24
(Manjeshwar MP)
Dy. Mgr. (Fin)


04/03/2024
(Swadhin Meher)
Dy.Mgr. (E&M)

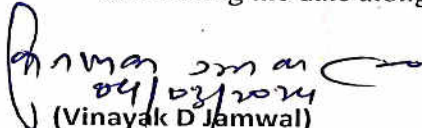
QN/5787


04-03-2024

ANNEXURE – A (Technical Bid)		
Subject: "Hiring of Services for performing artist/s for 33 rd MCL Day Celebrations - 2024 on 3 rd April 2024 in Sambalpur (Odisha)" Star Nite event		
Ref.: QN No.: MCL/HQ/PR Deptt./2023-24/ Quotation Notice /5787 Date.: 04/03/2024		
S. No.	Documents	Yes/No
1	Self-attested copy of valid PAN Card in the name of the bidder.	
2	Self-attested copy of valid GST Registration Certificate in the name of bidder.	
3	Copy of Work Completion Certificate/Work Order of at least two (02) successfully completed open air celebrity events/shows in last 3 financial years i.e. 2021-22, 2022-23 and 2023-24 with a photo/video proof.	
4	Self-certificate that the firm is not banned or delisted/debarred or put on holiday by any PSU/Govt/Autonomous Institutes/bodies.	
5	Copy of this Notice to be enclosed with your Signature & Seal (on all pages) as a token of unconditional acceptance of all terms & conditions therein.	

Note for Bidder

1. The date of performance is on 3rd April 2024 (evening) at MCL Anand Vihar Grounds, Sambalpur.
2. The service provider may also suggest the performing artist/s (of equivalent standing in Bollywood) with team if available.
3. The service provider submitting the most suitable offer of selected performing artist will be engaged for artist management.
4. On receiving communication (LOI) from the Consignee/authorised official, the service provider shall submit within TWO DAYS an audio-visual (AV) clip of the performing artist confirming the date along with his/her Technical Riders.


 (Vinayak D Jamwal)
 Mgr. (PR)


 (Manjeshwar MP)
 Dy. Mgr. (Fin)


 (Swadhin Meher)
 Dy. Mgr. (E&M)

(ACCEPTED)

Bidder's Signature With seal

QN/5787


04-03-2024

ANNEXURE – B (Price Bid)- Performance Fee of Artist/s etc. (Star Nite)					
Subject: "Hiring of Services for performing artist/s for 33 rd MCL Day Celebrations - 2024 on 3 rd April 2024 in Sambalpur (Odisha)" Star Nite event					
Ref.: QN No.: MCL/HQ/PR Deptt./2023-24/ Quotation Notice /5787 Date.: 04/03/2024					
	(A)	(B)	(C)	(D)	(E)
S. No.	Performing Artist	Performing Charges	GST on (B)	TBL	Total (B+C+D)
1	Sukhwinder Singh & Team				
2	Alka Yagnik & Team				
3	Richa Sharma & Team				
4	Udit Narayan & Team				
5					
6					
7					
8					

Note for Bidder:

1. The date of performance is on 3rd April 2024 (evening) at MCL Anand Vihar Grounds, Sambalpur.
2. The service provider may also suggest the performing artist/s (of equivalent standing in Bollywood) with team, if available.
3. The service provider submitting the most suitable offer of selected performing artist will be engaged for artist management.
4. On receiving communication (LOI) from the Consignee/authorised official, the service provider shall submit within TWO DAYS an audio-visual (AV) clip of the performing artist confirming the date along with his/her Technical Riders.


 (Vinayak D Jamwal)
 Mgr. (PR)


 (Manjeshwar MP)
 Dy. Mgr. (Fin)


 (Swadhin Meher)
 Dy.Mgr. (E&M)

(ACCEPTED)**Bidder's Signature With Seal**